

Michael R. Epperson, Chief of Police

Date: \_\_\_\_\_

<b>GENERAL ORDER 3</b>
<b>CONTRACTUAL AGREEMENTS FOR LAW ENFORCEMENT SERVICES</b>
EFFECTIVE DATE: DECEMBER 1, 2006
SUMMARY OF REVISIONS:

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**PURPOSE:** The purpose of this policy is to provide for the implementation and maintenance of contractual agreements for law enforcement services.

**3.1 CONTRACTUAL AGREEMENTS**

**3.1.1 CONTRACTS**

A. A contract or agreement between the City of Dublin/Dublin Division of Police and Dublin City Schools shall provide a statement of specific **services to be provided**. Job descriptions and/or duties and responsibilities shall be provided to the school board by the provider. Any services outside the scope of the job description shall be clearly delineated in the contract or agreement.

B. There shall be **financial agreements** between the City of Dublin/Dublin Division of Police and the Dublin City Schools for services provided as part of continuing services provided as agreed above.

C. The standard **performance evaluations** for employees shall be maintained by the Dublin Division of Police. CEU Officers are evaluated periodically by school staff. An evaluation of the program will be conducted periodically by this Division in conjunction with the school.

D. **Contracts shall be effective for one school year** unless otherwise specified.

E. **Legal contingencies:** The City of Dublin/Dublin Division of Police shall be responsible for the law enforcement actions of any employee assigned to the school and/or carrying out duties and responsibilities as specified above.

The Dublin City Schools shall be responsible for the conduct and actions of its employees and any persons for whom it may be responsible, e.g. acting as custodian in loco parentis of any students.

F. **Control of personnel:** The City of Dublin/Dublin Division of Police shall maintain full and complete control over its personnel, including those assigned to and/or performing duties and responsibilities under agreement or contract as specified above.

G. The City of Dublin/Dublin Division of Police shall be responsible for providing all **equipment and supplies** except as otherwise specified in agreement or contract as specified above.

H. **Contract review:** This agreement shall be reviewed by The City of Dublin/Dublin Division of Police and by Dublin City Schools as provided by contract in order to determine the impact on staffing for the Dublin Division of Police and the potential fiscal impact on both the City of Dublin and the Dublin City Schools.

### 3.1.2 EMPLOYMENT RIGHTS

Employment rights of personnel assigned under a contract for law enforcement services shall not be abridged by the City of Dublin or the Dublin Division of Police.

#### **CROSS REFERENCE TO STANDARDS AND POLICIES:**

General Order 22.2.1

**CROSS REFERENCE TO FORMS:** Employee evaluation; Contract and MOU's with Dublin Board of Education; D.A.R.E. Evaluation; C.R.E. Evaluation; Building Principal's Evaluation of S.R.O.